Minutes Sept. 5, 2017

Baskets

1. Need: tape to attach bidding sheets to table. Sharpie to write winners names on tags. Megaphone and Pens – will get from the school.
2. VIP events
	1. 5/18 Kindergarten program
	2. 5/18 First grade program
	3. 3rd grade opera
	4. 3/18 4th grade program
	5. 6th grade program
	6. 6th grade promotion
	7. Drama (Mulan) performances (2 sets of four/night)
	8. Glee club Firenote performance
3. Itemized list of contents
	1. Ask teachers for approximate cost and tell Jen. She will then set the min. bid a little lower.
4. There will be a tag to go on each basket. The winner will either pay there or inside. Chris or Jen will mark paid and initial on their basket tag.

Games

1. Volunteers: Brenda will get a hold of Shawnee to gather all volunteers.
2. Cost: Brenda is guessing $50 in supplies for games (this does not include treats/fish I am assuming???)
3. Prize update
	1. Plinko: need candy. Brenda and Nicole will check pricing- no chocolate.
	2. Fishing: The school has enough toys for the fishing game.
	3. Football throw: we have Arctic Circle, still waiting to hear from other places
4. Face painting:
	1. Firebird Stencil!
	2. 4 volunteers??? Elliet and three others?
	3. Vonzaa will order the paint pads and brushes from Amazon
5. Bounce House
	1. Vonzaa will look into the insurance changes
6. Ping Pong toss
	1. We will get as many real goldfish as we can. The kids will take a chance to play for either real or cracker goldfish (Walmart will donate crackers☺)
	2. We will need to purchase ping pong balls.
7. Other ideas if Bounce house doesn’t work
	1. Tug of war- winning team gets to stay for another round
	2. Rocket- air compressor (Nicole)
	3. Dunk Tank- Pay to get dunked- pay to dunk
8. Cupcake walk
	1. Jen is donating 2 dozen
	2. Smiths may donate or discount 4 dozen

Food

1. Pizza
	1. We will order 80 pizzas from Big Daddy’s. Cut into 6 slices per pizza and sold for 4 tickets. We will find out if they can deliver- if not we will see if Brian can go get them.
2. Nachos
	1. Vonzaa will order cheese, chips, and trays through the school.
	2. Estimating 250 nachos
3. Drinks (Nicole)
	1. Swimming pool full of ice
	2. 500 cans of soda and 500 bottles of water
4. Cutlers
	1. It be last minute on how many he will donate- but its looking good!
5. Snow Cone
	1. Paulynns brother.
6. Cotton Candy (Nicole)
	1. Will rent machine from Misty Hales
	2. Purchase floss mix and cones from Diamond Rental
7. Nicole will make signs to hang on each food canopy stating what it is and how many tickets.
8. Nicole will send Vonzaa an email with grade assignments for each food station. Each grade will coordinate how they want to split up volunteering at their station.

Publicity

1. Hang signs at Harmons, smiths, school, possible other areas of Station park.
2. Flyer was sent home in the Tuesday Tidbit!
3. Detailed flyer with game/food ticket info will be sent home 9/11
4. Vonzaa will post info on the FB page.

Ticket Sales

1. We will see if Chris is willing to stay until 8:00 to help with payments in the office.
2. Kids can come with money to preorder until the 14th. Teachers will get a manilla envelope to keep students money in. They will bring into the office. CC will have a party that night counting/dividing up tickets for those student. We will put in an envelope with name on it. Teachers will get it back to deliver to students for Monday.
3. Ticket booth times: 5:15-7:15

Carnival Night

1. Set up
	1. 4:00. Done and ready to go by 5:15
2. DJ
	1. Vonzaa will ask on the FB page if anyone is willing to come play music!